

High Halstow Parish Council

50 Pepys Way • Strood • Rochester • Kent • ME2 3LL

Tel: 07482 125213 • e-mail: clerk@highhalstow-pc.gov.uk

Tel: 07871 844380 • e-mail: Wendy.Murphy@highhalstow-pc.gov.uk

Web site: www.highhalstow-pc.gov.uk

High Halstow Parish Council Personnel Committee Meeting

3rd March 2026 17.30pm in the Blue Room, High Halstow Village Hall

The Street, High Halstow ME3 8SQ

Agenda

Attendees:

Cllr Linda Atkinson

Cllr Marilyn Stone

Cllr Bill Khatkar

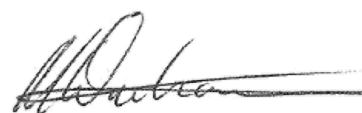
Cllr Matt Wenham – Chairman

Cllr Natalie Kyne-Dinsdale

Cllr Jon Risby

Cllr Daniel Breen

Wendy Murphy - Committee Clerk



HHPC Chairman

on behalf of

HHPC Committee Clerk

Apologies:

No.	Item	Minutes
1.	Public session	10
2.	Apologies	2
3.	Declarations of Interests and Dispensations	2
4.	Election of Chairperson	2
5.	Election of Vice-Chairperson	2
6.	Terms of Reference Update	10
7.	Closed Session	
	To resolve to exclude members of the press and public from the meeting for the following item(s), in accordance with Section 100A(2) of the Local Government Act 1972, as the matter to be discussed is considered to involve the disclosure of exempt information as defined in Schedule 12A of the Act.	
7.1.	KPM Update	5
7.2.	Clerks Training	5
7.3.	Street Cleaner Management	5
7.4.	Staff Contracts	10
7.5.	Financial Conduct	10
7.6.	Contractual Arrangements	10

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7.7. Work Hours and Workload	5
7.8. Staff Management Structure	5
7.9. Salaries (Permanent & Temporary)	5
8. Members Forum	5
9. Date of Next Meeting	2

Close of Meeting

Public sessions: at all meetings of the Council, the chairman may at his/her discretion, and at a convenient time in the transaction of business, allow any members of the public to address the meeting in relation to the business to be transacted, Such sessions form part of the council meeting in law and shall be duly minuted. The code of conduct, which was adopted by the Council, shall apply to members of the Council in respect of the entire meeting

Members of the public shall have no more than 3 minutes to speak, and the public session will last no more than 10 minutes

Apologies – Local Government Act 1972, Schedule 12.